

Priority Percentile Calculations Policy

Definition & Purpose

UW Transportation Services uses a formula to integrate parking priorities for all Transportation Units regardless of size, function, or location.

Policy

- Parking spaces are limited and must be balanced with department, carpool/vanpool, visitor, disabled, vendor and other special purpose parking demands.
- Parking assignments can only be made for applicants with a valid UW Wiscard/UW Health ID.
- Parking assignments are based on the employee's priority percentile.
- A standard formula is used to determine priority percentiles based on the priority number assigned by the Unit Transportation Coordinator.
- The priority percentile formula is calculated based on the number of Offers per Transportation Unit (OTU) made to applicants from each unit.
- Priority Number (PN) represents the unique number assigned to each applicant by the Unit Transportation Coordinator.
- Units may appeal the assigned OTU to Transportation Services. Appeals will be reviewed based on sizeable changes in the unit applicant base. Changes may include but are not limited to the following: increases in unit size due to new hires, off campus units moving back to campus, unit office locations changes, etc.

OTU (Offers per Transportation Unit)

- Each parking offer (made to applicants in a specific Transportation Unit) is counted.
- The total number of offers per Transportation Unit is determined after the initial spin.
- The OTU is a rolling average (of offers) made for the past three (3) parking years.

Priority Percentile Formula

$$\text{Percentile} = 100 - \frac{\text{PN} \times 100}{\text{OTU}}$$

Related References

- Annual Application Process Policy
- Annual Base Lot Permit Policy
- Flex Permit Policy
- Park & Ride Permit Policy
- Parking Priority Policy

Policy Information:

Policy Number	TS-36
Date Approved	4/2001
Revision Dates	3/2003 – UW ID & Affiliates 3/2005 – Replace FTE with OUT