

Park and Ride Permit Policy

Definition & Purpose

Park and ride permits provide a low-cost parking option for faculty, staff, and students with a valid UW Wiscard/UW Health ID to park in an off-campus parking lot and use alternative forms of transportation to/from campus. All faculty, staff, students, and visitors are required to pay for parking in a campus park and ride lot.

Policy

- Faculty and staff with a valid UW Wiscard/UW Health ID may purchase a park and ride permit online. Students and the public may be eligible to purchase a park and ride permit, as space allows.
- Parking is allowed only in the designated section of the assigned park and ride lot.
- Park and ride permits are for the exclusive use of the permit holders and may not be transferred, sold or loaned to anyone else for their use.
- Correct license plate number must be on file with UW Transportation Services.
- One (1) permit will be issued per park and ride parking assignment.
- Faculty, staff and students with a park and ride permit are eligible for the Emergency Ride Home program.
- Park and ride permits are valid in various campus lots after 4:30 p.m. and until 7a.m. Monday through Friday or all day Saturday and Sunday when the park and ride permit is displayed on the vehicle. Garage and lot hours of control are listed on the Transportation webpage at transportation.wisc.edu.
- Permit exchange fee charged for annual base lot exchanges within the same parking year.
- The permit must be hung from the vehicle's rearview mirror or displayed in a plastic pouch on the inside lower left-hand corner of the windshield. Remove all items from the mirror or window that block view of the permit. The full permit must be visible when the vehicle is parked on campus.

Restrictions

- Park and ride shuttle service is restricted to park and ride permit holders and Transportation Services approved individuals.
- Park and ride permit holders do not qualify for a business alternate permit.
- Permits are not valid in restricted areas, such as: fire lanes, timed parking stalls, reserved stalls, disabled stalls without a state DOT permit, disabled stall access aisles, loading zones, construction areas, sidewalks, driveway and grass areas. Unless otherwise noted, those parking with permits in restricted areas may be subject to citation or tow at the owner's expense.
- Transportation Services has the right to reserve lots/ramps for event parking on campus. Parking may be sold in advance or at the lot entrance on a first come basis. Lots restricted for an event will be posted at the lot entrance and/or at transportation.wisc.edu.
- Transportation Services has the authority to close a lot for construction, maintenance or safety issues. Permit holders will be notified in advance of lot closures, whenever possible. Permit holders may be relocated at any time.

- Vehicles may not be stored (parked without moving) for more than 72 hours without permission from Transportation Services. Stored vehicles are subject to citation or tow at the owner's expense.
- The permit holder is responsible for returning their permit, along with the cancellation form, to notify Transportation Services when employment is terminated and/or the annual parking assignment is no longer needed. The permit holder will be charged for each day the permit is assigned to them. Refunds or payroll deduction cancellations will not be processed until the permit is returned to Transportation Services.
- You must pay all citations and other unpaid fees due to Transportation Services before applying for or accepting a permit assignment.
- Report lost/stolen permits or passes to Transportation Services immediately. Customers may be assessed a fee for replacing lost or stolen permits.
- Vehicles using altered or counterfeit permits are subject to ticket and tow.
- Failure to follow UW Transportation Services policies may result in revoked parking privileges.

Related References

- Alternative Transportation Options Policy
- Annual Base Lot Permit Policy
- Carpool Policy
- Emergency Ride Home Policy
- Permit rates available on Transportation Services website

Policy Information:

Policy Number	TS-13
Date Approved	4/2002
Revision Dates	<p>3/2002 – Expanded lots</p> <p>3/2003 – Permit Design change</p> <p>3/2004 – Permit Display options</p> <p>3/2005 – Delete Student restriction</p> <p>3/2006 – Removed Villager Mall from lot choices</p> <p>3/2007 – Require payment of all fees & citations prior to applying for or accepting parking.</p> <p>3/2010 – Permit exchange fee</p> <p>4/2014 – Allow sale of surplus park & ride lots to visitors.</p> <p>3/2018 – Shuttle service restricted to permit holders and approved individuals; updated restrictions</p>