

# Motorcycle Permit Policy

## Definition & Purpose

Motorcycle parking is available in select areas on the UW-Madison campus. This policy defines a way for faculty, staff, and students with a valid UW Wiscard/UW Health ID to purchase on-campus parking for their motorcycle. All faculty, staff and students are required to pay for parking on campus.

## Policy

- Motorcycle permits are valid in motorcycle stalls only. If motorcycle stalls are full, the permit holder must go to the next lot with designated motorcycle stalls.
- Motorcycle permits are available to faculty, staff, and students with a valid UW Wiscard/UW Health/UW affiliate ID. Members of the public may also be able to purchase a motorcycle permit.
- A separate motorcycle permit must be purchased for each motorcycle parked on campus in any designated motorcycle stall.
- If a customer has an annual base lot permit displayed on a motorcycle in a visible and secure manner, the motorcycle may park in either an automobile or motorcycle stall in their assigned base lot. One base lot permit is provided per assignment; no additional permits will be provided for use on a motorcycle. (Refer to the annual base lot permit policy.)
- Motorcycle permits must be visible from the front of the vehicle. Failure to properly affix the permit may result in a citation.
- Motorcycle permits are required for vehicles with an engine size 50 cubic centimeters or greater and have a Department of Transportation-issued motorcycle license plate.

## Restrictions

- Motorcycles are not valid in bicycle racks or moped/motor scooter parking areas.
- Motorcycles must be in paid status if parked in a timed parking stall (pay-by-cell “meters”) during lot hours of control. This includes motorcycles with UW permits. Only one motorcycle is allowed per timed parking stall.
- Motorcycle permits are valid for one stall only; motorcycles with three wheels (“trikes”), sidecars, trailers or other attachments that require the use of a second stall must purchase and display a second permit.
- Motorcycles in parking facilities should not use the gate entrance due to safety concerns. Instead, use the designated motorcycle drive lanes to enter and exit the facility.
- Motorcycle permits are not valid in restricted areas; such as fire lanes, reserved stalls, annual permit stalls, disabled stalls, moped stalls, loading zones, construction areas, sidewalks, disabled access aisles, driveways and grass areas. Parking with motorcycle permits in restricted areas will result in a citation.
- Transportation Services has the right to reserve lots/ramps for event parking on campus. Parking may be sold in advance or at the lot entrance on a first come basis. Permit holders may be relocated. Lots restricted for an event will be posted at the lot entrance and/or at [transportation.wisc.edu](http://transportation.wisc.edu).
- Transportation Services has the authority to close a lot for construction, maintenance or safety issues. Permit holders will be notified in advance of lot closures, whenever possible. Permit holders may be relocated at any time.

- Motorcycles cannot be stored (parked for more than 72 hours) without authorization from UW Transportation Services. Unauthorized vehicles may be cited or towed.
- You must pay all citations and other unpaid fees due to Transportation Services before applying for or accepting a permit assignment.
- The permit holder is responsible for returning their permit, along with the cancellation form, to notify Transportation Services when employment is terminated and/or the annual parking assignment is no longer needed. The permit holder will be charged for each day the permit is assigned to them. Refunds or payroll deduction cancellations will not be processed until the permit is returned to Transportation Services.
- Refunds will not be issued for lost/stolen motorcycle parking permits. A replacement permit may be purchased at the pro-rated replacement cost.
- Vehicles using altered or counterfeit permits are subject to ticket and tow.
- Failure to follow UW Transportation Services policies may result in revoked parking privileges.

### Related References

- Annual Base Lot Permit Policy
- Payment/Refund/Cancellation Policy
- Permit rates available on Transportation Services website

### Policy Information:

Policy Number	TS-11
Date Approved	1/2001
Revision Dates	<p><b>3/2003</b> – UW ID required &amp; cost for each permit</p> <p><b>3/2004</b> – Permit Display Options</p> <p><b>3/2005</b> – Clarification of MC permit display</p> <p><b>3/2007</b> – Require payment of all fees &amp; citations prior to applying for or accepting parking.</p> <p><b>5/2012</b> – Limit 2 motorcycles per metered stall</p> <p><b>8/2016</b> – remove two motorcycles per stall; members of the public are able to purchase motorcycle permits</p> <p><b>3/2018</b> – Cannot use gated entries/exist, must use designated lanes; three-wheel motorcycle info added to oversized vehicle standards; available to the public for purchase; meter language to timed parking; updated restrictions</p>