

Emergency Ride Home Policy

Definition & Purpose

Emergency Ride Home (ERH) is a safety net. Employees paid through UW-Madison payroll—including faculty, academic staff, classified, limited term employees and emeriti—who do not drive to work can receive a cab ride home in the event of an emergency. This gives employees the option to carpool, vanpool, bus, bicycle or walk to campus without the fear of being stranded in an emergency.

Policy

- Emergency Ride Home is available Monday through Friday between the hours of 6 a.m. to 6 p.m.
 - Participants must present a completed voucher to Union Cab or Badger Cab.
 - Tip/gratuity is the responsibility of the ERH user.
- Emergency Ride Home can be used a maximum of three (3) times every six (6) months.
- UW Transportation Services reserves the right to review a request to determine “emergency” status under the program guidelines.

Appropriate requests for ERH

- Employee gets sick while at work.
- A family member is sick or injured.
- A personal crisis (examples include but not limited to: death in family, extensive property damage/loss due to natural disaster, theft, etc.).

Inappropriate requests for ERH

- Employee needs to run personal errands.
- Employee needs transportation for events made in advance, such as afterhours meetings.
- A scheduled school cancellation/closing (in most cases).
- Employee’s vehicle breaks down.
- Employee has to work scheduled overtime.
- In general, any situation of which there was prior knowledge.

Restrictions

- An Emergency Ride Home is only covered by certain authorized vendors who have contracts with UW-Madison.
- Response time for a cab may vary. Customers should confirm details when requesting service.

Related References

- Alternative Transportation Options

Policy Information:

Policy Number	TS-41
Date Approved	4/2002
Revision Dates	3/2003 – Clarify eligibility and times 3/2004 – Permit Display options 3/2005 – Hours of Fleet Operation 3/2006 – Delete fleet vehicle ride option & require completed voucher for cab ride. 7/2012 – list of employees eligible for service 3/2018 – Only authorized vendors are covered by ERH; Madison Taxi replaced with Badger Cab service