ADA Parking Accommodation Request Policy

Definition & Purpose

Individuals are able to request special parking accommodations, but they must follow a certain procedure before UW Transportation Services will grant a request. UW Transportation Services will only consider special requests submitted through the appropriate UW-Madison disability accommodation policy and procedures.

Policy

- Anyone with accessibility needs requiring a special accommodation for parking must contact the appropriate campus resource for ADA accommodations:
  - Faculty/staff should contact their division level representative (DLR) or the Office for Equity and Diversity (OED). oed.wisc.edu/
  - Students and visitors should contact the McBurney Disability Resource Center (MDRC). mcburney.wisc.edu
- OED and MDRC will coordinate a decision with the UW Facilities Planning and Management ADA contact to approve, modify or deny a request in accordance with ADA requirements.
- UW Transportation Services Procedure:
  1. Decisions are on a case by case basis.
  2. Decisions are dependent on coordination/input from appropriate disability consultant.
  3. Decisions are based on ADA requirements.
  4. Approved parking accommodations will be reviewed periodically with OED, DLR to determine current needs.
  5. If a request is denied – applicant may appeal the decision through the process established by UW-Madison Disability Accommodation Policies.
  6. When the person who receives the parking accommodation leaves employment, the accommodation is cancelled. If the accommodation involves a specific stall (in a specific location) UW Transportation Services will determine the appropriate designation and usage of the stall.

Related References

- UW Madison Disabilities Accommodation Policy
- ADA information for employees: oed.wisc.edu
  OED Office @ 179A Bascom Hall
  (608) 263-2378
- ADA information for students & visitors: mcburney.wisc.edu
  MDRC Office @ 702 West Johnson St. Suite 2104
  (608) 263-2741, text (608) 225-7956
## Policy Information:

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<thead>
<tr>
<th>Policy Number</th>
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<tr>
<td>Date Approved</td>
<td>4/2001</td>
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| Revision Dates | 3/2005 — Update contact info for faculty/staff/students  
3/2007 — Update name change Office for Equity & Diversity  
1/2011 — Update address Office for Equity & Diversity  
3/2018 — Updated McBurney contact numbers |