VOTING MEMBERS PRESENT: Dave Marcouiller—Chair, Shawn Arneson, Beau Burdett, Aaron Crandall, Sara Nagreen, Benjamin Rolsma, Cameron Scarlett, Kendall Schneider, Peter Van Kan

VOTING MEMBERS ABSENT: Theresa Adams, Dhondpa Dhondup, Joshua Durham, Donna Egelski

NON VOTING MEMBERS IN ATTENDANCE: Gary Brown

NON VOTING MEMBERS ABSENT: Patrick Kass

GUESTS: Ellen Agnew, Jim Bogan, Susan DeVos, Rob Kennedy, Chuck Strawser, Dar Ward and Carolyn Wolff

RECORER: Anne Bogan

1. Call to Order, Introductions:
   - Called to Order at 8:34am
   - Introduction of Guests & Members
   - Approval of April 7, 2017 Minutes – Motion made by K. Schneider and second by S. Nagreen
     Approved: By a voice vote

2. Director’s Report: P. Kass
   - Ellen Agnew from Physical Plant Grounds Unit presented on UW salting practices.
   - UW Physical Plant ground salting/sanding procedures – Handout
   - Materials:
     - Salts – Deicers
     - Sand
     - Liquids
   - Procedures:
     - Anti-icing
     - Deicing
     - Pre-wetting
   - Reviewed the University of Wisconsin-Madison Outdoor Salt Use Policy (August 2014)

3. Chair Discussion: D. Marcouiller
   - Review of the Draft 2016-2017 Annual Report. At this time some sections are not complete as the numbers won’t be available until August 2017. The draft report will be reviewed in the fall at the September 8th meeting.

4. Other Agenda Items:
   - Campus Master Plan – Gary Brown
     - May 24, 2017 Urban Design Commission
     - June 7, 2017 Recommendation – Joint Wes & Joint Southeast Area Committees
     - June 19, 2017 City of Madison Plan commission
     - July 18, 2017 Approval – City of Madison Common Council
• **Commuter Solutions update** – D. Ward
  • Finalize the partnership agreement with B-cycle
  • Bus recess schedules begins Sunday May 14th.

• **Construction Updates** - R. Kennedy presented updates.
  • Current construction updates can found on the Transportation Services website.
  • [http://transportation.wisc.edu/resources/construction.aspx](http://transportation.wisc.edu/resources/construction.aspx)
  • Campus Construction Map (05.11.17)

5. **Future Agenda Items**-
   • Draft 2016-2017 Annual Report
   • **Adjournment**: D. Marcouiller adjourned the meeting at 9:34 a.m.

**Next meeting:**
September 8, 2017
1420 WARF
8:30a.m. – 10a.m

**Handouts:**
May 12, 2017 CTC agenda
April 7, 2017 CTC minutes
2016-2017 DRAFT Annual CTC Report
Campus Construction Map (05.11.17)
UW Physical Plant Grounds Salting/Sanding Procedures
University of Wisconsin-Madison Outdoor Salt Use Policy